



Maryland Student Legislature

Optional Keynote Speaker with Dinner or Luncheon

(The KEYNOTE SPEAKER should be seated at a head table. The seating order at the head table beginning on the speaker's right side shall be the SPEAKER OF THE ASSEMBLY, HOST DELEGATION CHAIRPERSON, GOVERNOR, KEYNOTE SPEAKER, LIEUTENANT GOVERNOR, ATTORNEY GENERAL, SECRETARY OF STATE, and COMPTROLLER. If present the HOST DELEGATION COLLEGE/UNIVERSITY PRESIDENT and HOST DELEGATION FACULTY ADVISOR. Once the dinner/luncheon is completed, the GOVERNOR shall rise and assume the podium.)

GOVERNOR: Thank you for joining us for this dinner/luncheon. At this time, I would like to recognize the following distinguished guests.

(At this time the GOVERNOR shall introduce any of the following distinguished guests in the room, in the following order; ELECTED OFFICIALS, COLLEGE/UNIVERSITY ADMINISTRATORS and FACULTY, the CHAIRMAN OF THE BOARD OF DIRECTORS, MEMBERS OF THE BOARD OF DIRECTORS, and ALUMNI.)

GOVERNOR: It has been a treasured tradition of the Maryland Student Legislature to invite speakers who are leaders in public service to address our Assembly. Today it is our pleasure to continue this tradition. Our speaker today is *(offers a short biography of the KEYNOTE SPEAKER)*. At this time it is my sincere privilege to welcome _____ [title and name of keynote speaker]. *(KEYNOTE SPEAKER shall approach the podium shakes hands with the GOVERNOR and assume the podium. GOVERNOR shall take their seat.)*

(KEYNOTE SPEAKER'S address. Following the KEYNOTE SPEAKER'S address, the KEYNOTE SPEAKER shall step to the right. The GOVERNOR shall reassume the podium for the purpose of bestowing a certificate of recognition upon the KEYNOTE SPEAKER.)

GOVERNOR: Thank you for those remarks _____ [name of keynote speaker]. I would like to present _____ [name of keynote speaker] with a certificate of recognition from the students and the Board of Directors of the Maryland Student Legislature.

(The GOVERNOR should present the certificate to the KEYNOTE SPEAKER and shake hands with KEYNOTE SPEAKER. Time shall be allowed for pictures of the certificate presentation.)

GOVERNOR: I would like to thank the _____ [host delegation] Delegation for their hospitality and for hosting this dinner/luncheon and this weekend's Fall Interim Assembly. Please enjoy the rest of your day.